

MANITOWOC COUNTY FINANCE COMMITTEE
Heritage Center
March 8, 2021

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Bonnie Shimulunas, and Supervisor Mike Williams (Williams attended via phone conference). Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, County Treasurer Amy Kocian, and County Board Chairperson Jim Brey.

Call to Order: Chairperson Hansen called the meeting to order at 5:15 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:15 p.m.

Maura Yost, Town of Centerville, expressed her discontent over the borrowing that has taken place over the years for the county. She believes it has cost the county too much in interest and will in turn affect the future tax paying citizens of Manitowoc County. She still advocates for a half-cent county-wide sales tax in lieu of borrowing.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 5:19 p.m.

Approve the minutes of the February 8, 2021 Finance Committee meeting: Supervisor Aulik moved to approve the minutes, seconded by Supervisor Baumann. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of February 2021 in the amount of \$2,857,900.31: Supervisor Baumann moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amount of \$2,857,900.31 were approved.

Gerry Neuser, Public Works Director - Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing a bid received on a tax-deeded property.

1910 20th St, Two Rivers: One bid was received. Public Works Director Gerry Neuser recommended rejecting the bid for three reasons. First, the bid was a low offer of \$5,000 for a \$45,100 asking price. Second, there is a current lease on this property. The lease agreement offers the leasee the right of first refusal on the property once the lease has expired. Third, if the leasee does not want to purchase the property once the lease has expired, then the bid would be published accordingly. Supervisor Baumann moved to reject the offer of \$5,000.00 from Tim Martinez, seconded by Supervisor Aulik. Upon discussion and voice vote, the motion passed unanimously.

JJ Gutman, Finance Director – Resolution Denying Claim (Randolph Valenta): Finance Director Gutman explained Mr. Valenta filed a claim when county plow truck kicked up gravel, which resulted in a cracked windshield to his vehicle. The insurance company, after an investigation, determined Manitowoc County had no liability for this claim. Supervisor Baumann moved to deny the claim of Randolph Valenta, seconded by Supervisor Aulik. Upon discussion and voice vote, the motion passed unanimously.

Review/Approve Resolution for Designation of 2020 Year End Fund Balances: County Executive Bob Ziegelbauer informed the committee there is almost a million dollar surplus in the general fund account for 2020. A portion of this surplus will be appropriated in three ways. First is applying \$450,000 towards Debt Service to pay off a portion of the 2012 General Obligation Note. Second is the designation of \$100,000 for the jail project, which was approved at last month's meeting. Third is designating \$39,000 to Public Works to replace a piece of equipment and \$105,000 to County Treasurer's department to purchase/upgrade the real estate tax software. The undesignated surplus will go into the general fund. Supervisor Baumann moved to approve the Resolution Authorizing Fund Balance Designations, Carry-Overs, Transfers, and Reappropriation of Specified Funds from 2020 to 2021, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion carried unanimously.

Update regarding county finances and year end processes: Finance Director Gutman reported the County was in good financial standing.

Communications: Copies of the following documents were provided in the committee's packet:
-Monthly/Daily Average Population Report for February 2021 – Manitowoc County Jail.
-Secure Detention Report from HSD for February 2021 would be emailed when available.

Adjournment: Supervisor Aulik moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 5:35 p.m.

Respectfully submitted,

Jessica Backus, County Clerk